

# Sealed Bid Requirements and Information

## **Sale of 2017 Ford F-350 Utility Pickup Truck and Included Equipment**

Pursuant to Village of Fonda Resolution #42-2026, adopted September 14, 2026, the Village of Fonda is accepting sealed bids for the sale of a Village-owned 2017 Ford F-350 utility pickup truck, including its attached utility body/box, snowplow, and light bar.

**The Village of Fonda Board of Trustees has established a minimum acceptable bid of \$29,000.00. Any bid below the minimum amount will be deemed nonresponsive and will not be considered.**

## **Vehicle and Equipment Information**

Year: 2017

Make: Ford

Model: F-350

Snowplow: 8'6" Extreme SS Plow

## **Included Equipment**

- Utility body/box
- 8'6" Extreme SS snowplow
- Attached light bar

## **Village Asset Identification Numbers**

- Pickup Truck: 2016/17 #12
- Plow: 2016/17 #14
- Light Bar: 2016/17 #17

The truck and all listed equipment are being offered for sale together as one asset package.

## **Minimum Acceptable Bid**

**The minimum acceptable bid is \$29,000.00.**

Any bid below \$29,000.00 will be deemed nonresponsive and will not be considered. Bidders should submit their highest and best offer. The Village is not obligated to conduct additional bidding or negotiations following receipt of sealed bids.

## **Sealed Bid Deadline**

**Friday, November 6, 2026 — 3:00 p.m.**

Sealed bids must be received by the Village Clerk no later than 3:00 p.m. on Friday, November 6, 2026.

A postmark or other evidence that a bid was mailed before the deadline does not constitute timely receipt. The bid must actually be received by the Village Clerk by the stated deadline. Late bids will not be considered.

## **Bid Envelope**

Bids must be submitted in a sealed envelope clearly marked:

### **SEALED BID — 2017 FORD F-350 — DO NOT OPEN**

Bids may be delivered or mailed to:

Village of Fonda  
Attn: Village Clerk — Sealed Vehicle Bid  
8 E. Main Street  
P.O. Box 447  
Fonda, NY 12068

## **Required Bid Information**

Each bid must clearly include the following:

- Bidder's full legal name or business name
- Mailing address
- Telephone number
- Email address, if available
- Total bid amount
- Bidder's signature
- Date

The bid amount shall be for the entire asset package, including the 2017 Ford F-350, utility body/box, snowplow, and light bar.

## **Public Bid Opening**

Sealed bids received by the deadline will be publicly opened on:

**Friday, November 6, 2026 — 3:05 p.m.**

Village of Fonda Municipal Building  
8 E. Main Street  
Fonda, New York 12068

The public opening is for the opening and recording of bids received. No award will be made at the bid opening.

Bids will then be presented to the Village Board of Trustees for consideration at its meeting on Monday, November 9, 2026.

## **Inspection of Vehicle and Equipment**

Prospective bidders are encouraged to inspect the vehicle and equipment before submitting a bid. Inspection shall be by appointment with the Village of Fonda. Prospective bidders should contact the Village Clerk's Office to arrange an inspection.

Each bidder is responsible for conducting whatever inspection the bidder considers necessary before submitting a bid.

By submitting a bid, the bidder acknowledges that the bidder has either inspected the vehicle and equipment or has voluntarily elected to submit a bid without conducting an inspection.

Each bidder shall be deemed to have relied solely upon the bidder's own inspection and evaluation of the vehicle and equipment, as required by Resolution #42-2026.

### **Condition of Vehicle and Equipment**

The vehicle, utility body/box, snowplow, light bar, and all included equipment are being sold strictly:

#### **“AS IS, WHERE IS, WITH ALL FAULTS”**

The Village of Fonda makes no representation, guarantee, or warranty, express or implied, concerning the vehicle or included equipment. This includes, but is not limited to, any representation or warranty concerning:

- Mechanical condition
- Physical condition
- Service or maintenance history
- Mileage accuracy
- Condition or operation of the utility body/box
- Condition or operation of the snowplow
- Condition or operation of the light bar
- Roadworthiness
- Continued operability
- Merchantability
- Fitness for a particular purpose
- Ability of the vehicle to pass any inspection
- Ability of the vehicle to satisfy registration requirements

The successful bidder accepts the vehicle and all included equipment in their condition at the time of sale.

### **Award of Bid**

The anticipated award will be made to the highest responsive and responsible bidder whose bid meets or exceeds the \$29,000.00 minimum acceptable bid, subject to final acceptance by the Village of Fonda Board of Trustees.

Submission of the highest bid does not, by itself, create a contract, constitute an award, or entitle the bidder to purchase the vehicle.

No sale shall be final until the Village Board of Trustees has accepted the bid and the successful bidder has satisfied the applicable terms and conditions of the sale.

### **Village Rights**

The Village of Fonda expressly reserves the right to:

- Reject any or all bids;
- Waive any nonmaterial bid irregularity when legally permissible;
- Determine whether a bid is responsive;
- Determine whether a bidder is responsible;
- Withdraw the vehicle and equipment from sale at any time before transfer of title;
- Readvertise the vehicle and equipment for sale; and
- Take any other action determined by the Board of Trustees to be in the best interests of the Village.

These rights are expressly reserved by Resolution #42-2026.

### **Notice of Award**

Following action by the Village Board of Trustees, the Village will notify the successful bidder of the award. The notice of award will provide instructions for completing payment and arranging for transfer and removal of the vehicle and equipment.

### **Payment Deadline**

**The successful bidder must make payment in full within five (5) business days after written notice of the Village Board's award.**

Payment shall be made using certified funds or another payment method approved by the Village Treasurer.

No vehicle, equipment, keys, title, or other ownership documents will be released until the Village has received and cleared payment in full.

If the successful bidder fails to make full payment within the required five (5) business days, the Village may cancel the award and, as determined appropriate by the Village Board, proceed to the next highest responsive and responsible bidder, readvertise the property, or otherwise dispose of the property in accordance with applicable law and Village requirements.

The successful bidder is responsible for all applicable taxes, registration fees, title fees, insurance, transportation, towing, and other expenses associated with taking possession of the vehicle and equipment.

### **Removal Deadline**

**The successful bidder shall remove the vehicle and all included equipment from Village property within ten (10) calendar days after the Village receives and clears payment in full, unless an extension is authorized in writing by the Village.**

All transportation, towing, loading, insurance, and removal arrangements and expenses are the sole responsibility of the successful bidder. The Village assumes no responsibility for preparing, loading, towing, or transporting the vehicle or equipment for the successful bidder.

Failure to remove the vehicle and equipment within the required timeframe may result in the Village establishing a final removal deadline and/or assessing reasonable costs associated with continued storage, to the extent permitted by law.

### **Transfer of Ownership and Risk of Loss**

Ownership, possession, and risk of loss shall not transfer to the successful bidder until:

1. The Village has received and cleared payment in full; and
2. All required title and transfer documents have been completed.

Until those requirements have been satisfied, ownership, possession, and risk of loss remain with the Village of Fonda.

### **Title Registration Taxes and Other Costs**

The successful bidder shall be solely responsible for all applicable:

- Taxes
- Registration fees
- Title fees
- Insurance
- Transportation costs
- Towing costs
- Loading or removal expenses
- Other costs associated with ownership, registration, transportation, or removal of the vehicle and equipment

The Village will execute the appropriate certificate of title and other transfer documents after the conditions of sale have been satisfied.

### **Conflict of Interest and Required Disclosures**

The sale is subject to applicable provisions of New York General Municipal Law Article 18 and the Village of Fonda Code of Ethics.

No Village officer or employee shall participate in the sale or award process when prohibited by law or the Village Code of Ethics. Any bidder having a relationship with a Village officer or employee that requires disclosure under applicable law shall make all required disclosures.

### **Bidder Certification**

By signing and submitting a bid, the bidder acknowledges and certifies that:

1. The bidder has reviewed and accepts these Bid Requirements and Information.
2. The bidder understands that the vehicle and all included equipment are being sold AS IS, WHERE IS, WITH ALL FAULTS, without representation, guarantee, or warranty by the Village.
3. The bidder has inspected the vehicle and equipment or has voluntarily elected to submit a bid without inspection.
4. The bidder has relied solely upon the bidder's own inspection, investigation, and evaluation in determining whether and how much to bid.
5. The bid submitted is for the entire asset package, including the 2017 Ford F-350, utility body/box, 8'6" Extreme SS snowplow, and attached light bar.
6. The bidder understands that the minimum acceptable bid is \$29,000.00.
7. The bidder understands that submission of the highest bid does not constitute an award and that any award remains subject to final acceptance by the Village Board of Trustees.
8. If awarded the sale, the bidder agrees to make payment in full within five (5) business days after written notice of award.
9. If awarded the sale, the bidder agrees to remove the vehicle and equipment from Village property within ten (10) calendar days after the Village receives and clears payment in full, unless otherwise authorized in writing by the Village.
10. The bidder accepts responsibility for all applicable taxes, title and registration fees, insurance, transportation, towing, loading, and removal expenses.